



## SASKATOON INTERNATIONAL WORKSHOP VALIDATION AND REGULATORY ANALYSIS

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Atelier International de Saskatoon  
Validation et analyse de réglementation

June 19 – 22, 2011  
Sheraton Cavalier Hotel, Saskatoon, SK, Canada

# CALL FOR ABSTRACTS

### General Information

1. Complete the Abstract Submission Form. This can also be found on the SaskVal meeting website
2. The number of abstracts an individual may submit may be limited depending on space availability. One of the authors must deliver the oral presentation. In the case of a poster, one of the authors must be present at the poster session that poster is assigned to.
3. Accepted abstracts will be published in the meeting abstract book and on a CD. Editorial changes will be accepted at the discretion of the scientific committee.
4. Abstracts should relate to one of the five themes of the meeting:
  - A. Programme design/Quality Management
  - B. Multi-Residue Methods of Analysis & Validation
  - C. Current International (Global) Initiatives
  - D. Novel Applications of Mass Spectrometry in Residue Control
  - E. Risk Assessment/ Risk Management for Residue Programmes
5. The abstract does not have to be from a completed piece of work. Works in progress will also be considered.

### Presentation Format

1. Technical – Oral presentations
2. Oral presenters will be scheduled for a 15 minute presentation, with a two to four minute discussion period. LCD projectors will be available and computers will be supplied. Presentations must be prepared in PowerPoint 2002 (*to work on our aging software! Can we accept PDF? or would a committee member be willing to lend us a laptop with a more up to date version? Other alternative is to get presenters to use the “pack and go” utility on PowerPoint, then its not a problem*)

### 3. Poster

Free standing boards will be provided for poster presenters. The boards will be 48" high x 96" wide (4ft x 8 ft or 121.9 cm x 243.8 cm). Handouts may be used, but audiovisual equipment will not be available. Some pins will be available, but presenters are encouraged to bring their own.

All posters should include the title and author information.

Poster set up is Monday morning and posters will remain up throughout the workshop. Removal is at noon on Wednesday. There will be two poster sessions, one on Monday and one on Tuesday. Presenters must be present at their allotted time.

#### Instructions for preparing Abstracts

1. All abstracts must be written in clear and concise English.
2. Title – should be short and descriptive. The title should be in bold font
3. Authors – All the authors should be listed, with first (given) name or initials followed by surname. The presenting author should be in bold font.
4. Presenter name and address. Please list the full name and title of the presenter, along with their full postal address, including department, institution and full postal address (including postal code). Telephone and fax numbers and e-mail addresses should also be included.
5. Format preferred. Please indicate whether an oral or poster presentation is preferred. The scientific committee reserves the right to make the final determination of the presentation format.
6. Theme. Five themes will be used by the scientific committee to organise the posters and technical sessions. Please indicate which theme the abstract is most suitable for. The themes are:
  - A. Programme design/Quality Management
  - B. Multi-Residue Methods of Analysis & Validation
  - C. Current International (Global) Initiatives
  - D. Novel Applications of Mass Spectrometry in Residue Control
  - E. Risk Assessment/ Risk Management for Residue Programmes
7. Abstract length. The abstract is to be on more than 250 words. If submitted using the on-line form, the abstract will be truncated at 250 words. No matter the submission method used, abstracts over 250 words will be returned to the submitting author for editing. Re-submissions will be accepted until the deadline for abstracts (January 25, 2011). Re-submissions after this date will not be considered.

#### **Abstract Submission**

Abstracts will be received until January 25, 2011. Abstracts may be submitted online at [www.SaskVal.ca](http://www.SaskVal.ca) or by using the attached MS Word format, and e-mailed to [Saskval@inspection.gc.ca](mailto:Saskval@inspection.gc.ca). An e-mail confirming receipt of submission will be sent, and notification of acceptance will be sent by February 28, 2011.

Abstracts submitted to the SaskVal workshop will be evaluated by the Scientific Committee.

**Abstracts should be in the following format:**

Introduction	Provides background, statement of problem, or basis of the study.	2-3 sentences
Purpose	State purpose or objectives of the study	2-3 sentences
Methods	The methodology described should be specific enough that researchers in the same field would understand the basic experimental design or approach.	2-3 sentences
Results	Summarize the results obtained in the study.	2-3 sentences
Significance	State the significance of the findings at they relate to the specific theme of the meeting	1-2 sentences

Failure to follow these guidelines will result in the abstract being rejected.

An example abstract is attached with guidelines for the formatting. Please note that online submissions will be automatically formatted.

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## SAMPLE ABSTRACT

# SECOND INTERNATIONAL WORKSHOP ON VALIDATION AND REGULATORY ANALYSIS

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Scientists wishing to present a contributed paper at the Second SaskVal Workshop are invited to submit an abstract **before January 25, 2011** to [saskval@inspection.gc.ca](mailto:saskval@inspection.gc.ca) or to complete the on-line submission form at [www.saskval.ca](http://www.saskval.ca). The authors should indicate their preference as to the presentation mode (oral or poster). The conference language is English. Please give the file the name of the corresponding author. Abstracts must be 250 words or less.

Please follow the style guidelines described below to make sure your abstract can be published in the proceedings after it has been accepted by the scientific committee.

Use the styles “**TITLE**”, “Authors”, “Address” and “abstract” for respectively the title of your abstract, the authors, the addresses of the authors and the abstract. A brief description of the main characteristics of each of the styles is given in the table below.

Style	Font	Effects	Alignment
<b>TITLE</b>	Times New Roman 14 pt Bold	All Caps	Centered Line spacing: 1.5
<b>AUTHORS</b>	Times New Roman 12 pt		Centered Line spacing: 1.5
Address	Times New Roman 10 pt		Centered Line Spacing: 1
Abstract	Times New Roman 12 pt		Justified Line Spacing: 1.5

Authors will be notified of the acceptance of their paper not later than February 28<sup>th</sup> 2011.

\*: Corresponding author: e-mail: [saskval@inspection.gc.ca](mailto:saskval@inspection.gc.ca); Tel: +1 306 975 5362; Fax: +1 306 975 5711

# ABSTRACT REGISTRATION FORM

Presenting Author's Name

First or given name

Family or surname

Title of Presenting author

Complete Mailing address

Street 1

Street 2

City

State/Province

Country

Postal/Zip code

Email address

Tel

Fax

Title of paper

Presentation type requested

Oral

Poster

Workshop Theme

A

B

C

D

E

Abstract Title

Authors

Abstract (250 words)